

COMPANY STAMP

Different from other countries where the signature is used as a typical signal for “tie the knot” in business engagement, in Vietnam, the stamp specimen (a.k.a stamp or chop) together with the physical signature, are fully formed the legal execution for business engagement in terms of paperwork.

FORMS OF STAMP

- Engraving stamp specimen; OR
- Digital signature in e-transaction

REQUIREMENTS

The Company shall decide the type, quantity, form and contents of the stamp of the enterprise or its related branch, business unit etc.

It is required to be consistent for all stamp specimen.

VIETNAM PRACTISES



Rounded Shape

Red Ink

Contents

- ◆ Company's name
- ◆ Enterprise's code
- ◆ Provincial venue

STAMP CUSTODY

The management and retention are following the Company's charter or internal rulings.

The enterprise shall use the stamp in transactions in accordance with law.

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